

## ARUN DISTRICT COUNCIL

### DECISION NOTICES FROM THE MEETING HELD ON MONDAY 11 JANUARY 2021

REF NO.	DECISION
C/044/11012021	Housing Revenue Account Business Plan Update
C/045/11012021	West Sussex Journey to Work Programme – End of Year Report
C/046/11012021	Supplementary Estimate to Cover costs Awarded Against the Council in Appeals – Y/103/18/PL and EP/148/20/PL
C/047/11012021	Variation to Car Parking Charges
C/048/11012021	Corporate Plan and Service Delivery Plan
C/049/11012021	Minutes and Recommendations from the Environment & Leisure Working Group – 10 December 2020

**PLEASE NOTE THAT THESE DECISIONS WILL COME INTO EFFECT FROM 10.00  
A.M. ON 20 JANUARY 2021 UNLESS  
THE CALL-IN PROCESS IS APPLIED**

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:

- Submit their request in writing for a Call-In to the Group Head of Policy & Scrutiny and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply

REFERENCE NO: C/044/11012021

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	NO
<b>SUBJECT:</b> HOUSING REVENUE ACCOUNT BUSINESS PLAN UPDATE -	
<b>OFFICER CONTACT:</b> Satnam Kaur – Group Head of Residential Services Tel: 01903 737718 Email: Satnam.Kaur@arun.gov.uk	

<b>EXECUTIVE SUMMARY:</b> The report provides the annual update on the baseline position for the Housing Revenue Account Business Plan (HRABP) projections.  The HRABP forecasts income, expenditure, investment and borrowing in respect of Council housing over a 30 year period.  The update has been produced by our retained expert consultant; Housing Finance Associates and is based entirely on inputs that have been provided by the Council.	
<b>DECISION:</b> The Cabinet  RECOMMEND TO FULL COUNCIL  That the updated Housing Revenue Account Business Plan 202/21 be noted.	
<b>REASON FOR THE DECISION:</b> To ensure that the Housing Revenue Account (HRA) is able to deliver the long-term investment requirements that have been identified through the updated HRA Business Plan, plan forecast.	
<b>OPTIONS CONSIDERED BUT REJECTED:</b> It is a requirement for Full Council to note this updated Business Plan.	
<b>CABINET MEMBER(S):</b>	
<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:</b> None	

REFERENCE NO: C/045/11012021

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	NO
<b>SUBJECT:</b> WEST SUSSEX JOURNEY TO WORK PROGRAMME - END OF YEAR REPORT	
<b>OFFICER CONTACT:</b> Miriam Nicholls – Business Development Manager Tel: 01903 737845 Email: Miriam.Nicholls@arun.gov.uk	

<b>EXECUTIVE SUMMARY:</b> The report provided a background to The Journey to Work Project and summarises its achievements over the past year and its future.	
<b>DECISION:</b> The Cabinet  RESOLVED  That the contents of this report be noted.	
<b>REASON FOR THE DECISION:</b> This is an information report.	
<b>OPTIONS CONSIDERED BUT REJECTED:</b> There were no options for the Cabinet to consider as this was an information and update report.	
<b>CABINET MEMBER(S):</b>	
<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:</b> None	

REFERENCE NO: C/046/11012021

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	NO
<b>SUBJECT:</b> SUPPLEMENTARY ESTIMATE TO COVER COSTS AWARDED AGAINST THE COUNCIL IN APPEALS - Y/103/18/PL AND EP/148/20/PL	
<b>OFFICER CONTACT:</b> Karl Roberts – Director of Place Tel: 01903 737760 Email: Karl.Roberts@arun.gov.uk	

**EXECUTIVE SUMMARY:**

Planning permission was refused for applications Y/103/18/PL and EP/148/20/PL. Both decisions were taken by the Development Control Committee (DCC) and were contrary to the advice of officers. In deciding the subsequent appeals, the Inspector has concluded that the Council acted unreasonably in refusing planning permission and has awarded costs against the Council.

This award follows an award of costs for BE/69/19/OUT in May 2020 (a decision also taken at DCC contrary to the officer recommendation). This award of costs (£11,400) was paid out of the Departments budget. A Supplementary Estimate is now sought to pay these further costs as the Department budget is unable to accommodate these significant additional payments.

**DECISION:**

The Cabinet

RECOMMEND TO FULL COUNCIL

To approve a supplementary estimate of a maximum of £33,000 to settle the awards of costs in respect of applications Y/103/18/PL and EP/148/20/PL. This equates to a band D equivalent Council Tax of £0.53.

**REASON FOR THE DECISION:**

The Council is required to settle the award of costs.

**OPTIONS CONSIDERED BUT REJECTED:**

To refuse the officer recommendation

**CABINET MEMBER(S):**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

None

**DISPENSATIONS GRANTED :**

None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None**

REFERENCE NO: C/047/11012021

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	NO
<b>SUBJECT:</b> VARIATION TO PARKING CHARGES	
<b>OFFICER CONTACT:</b> Calvin Baylis – Customer and Parking Services Manager Tel: 01903 737649 Email: <a href="mailto:Calvin.Baylis@arun.gov.uk">Calvin.Baylis@arun.gov.uk</a>	

**EXECUTIVE SUMMARY:**

The Council's Medium Financial Strategy assumes that income from all charges should be reviewed. This therefore requires certain parking charges for 2021/22 to be varied to find the additional income. The purpose of this report is not to make the decision on the charges, but to ask for approval to commence the consultation.

In addition, this report reviews other car parks initiatives and services improvements.

**DECISION:**

The Cabinet

RESOLVED - That

- (1) To approve that the proposed charges in Appendix A are put out for consultation; and
- (2) Give delegated authority to the Cabinet Member for Neighbourhood Services to consider the results of the consultation and take a decision.

**REASON FOR THE DECISION:**

Financial – to meet the Council's financial strategy

Legal process required to increase parking charges

**OPTIONS CONSIDERED BUT REJECTED:**

To not approve the charges shown on Appendix A and accept that the value of income from the parking charges will not increase in line with the Council's financial strategy.

**CABINET MEMBER(S):**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

None

**DISPENSATIONS GRANTED :**

None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:**

N/A

REFERENCE NO: C/048/11012021

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	NO
<b>SUBJECT:</b> CORPORATE PLAN AND SERVICE DELIVERY PLAN	
<b>OFFICER CONTACT:</b> Jackie Follis – Group Head of Policy Tel: 01903 737707 Email: <a href="mailto:Jackie.Follis@arun.gov.uk">Jackie.Follis@arun.gov.uk</a>	

<b>EXECUTIVE SUMMARY:</b> This report sets out the Q2 performance outturn for the Corporate Plan and Service Delivery Plan performance indicators for the period 1 July 2020 to 30 September 2020.	
<b>DECISION:</b> The Cabinet  RESOLVED – That  (1) The Council’s Q2 performance against the targets for the Corporate Plan indicators as set out in this report and Appendix A be noted;  (2) The Council’s Q2 performance against the targets for the Service Delivery Plan indicators as set out in this report and Appendix B be noted; and  (3) The minutes from Overview Select Committee on 1 December 2020 and associated comments and queries be noted.	
<b>REASON FOR THE DECISION:</b> In order for Cabinet to be updated with the Q2 Performance Outturn for the Corporate Plan and Service Delivery Plan indicators for the period 1 July 2020 to 30 September 2020.	
<b>OPTIONS CONSIDERED BUT REJECTED:</b> To request further information and/or remedial actions be undertaken	
<b>CABINET MEMBER(S):</b>	
<b>DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:</b>	None
<b>DISPENSATIONS GRANTED :</b>	None
<b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION: None</b>	

REFERENCE NO: C/049/11012021

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	NO
<b>SUBJECT:</b> ENVIRONMENT & LEISURE WORKING GROUP - 10 DECEMBER 2020	
<b>OFFICER CONTACT:</b> Philippa Dart – Director of Place Tel: 01903 737811 Email: <a href="mailto:Philippa.Dart@arun.gov.uk">Philippa.Dart@arun.gov.uk</a>	

**EXECUTIVE SUMMARY:**

**Safer Arun Partnership Review**

This report sets out progress of the Safer Arun Partnership (SAP) during 2019-20 in delivering the strategic priorities contained in its Partnership Plan (2018-2022). It provides information to enable Members to understand performance to date and provides a summary assessment of the future challenges and opportunities for SAP.

**Tree Planting Strategy**

A 10-year Tree Planting Strategy and associated planting plan 2021-2031 is being drafted in support of the Council's declaration of a climate emergency. The planting plan will be developed in full consideration of 'best practice' principles, local management knowledge and required resource. This will ensure future tree planting undertaken by the Council is carried out in a sustainable and considered way.

**DECISION:**

Cabinet considered the minutes from the meeting of the Environment & Leisure Working Group held on 10 December 2020 and approved the recommendations at:

**Minute 20 – Safer Arun Partnership Review**

The Cabinet

RESOLVED – That

- (1) The work of the Safer Arun Partnership is endorsed and the importance of partnership working in contributing to reducing anti-social behaviour and addressing crime and disorder in Arun is recognised; and
- (2) Recognition is given to the work of the Safer Arun Partnership in contributing to the delivery of the Council's strategic priority 'Supporting you if you need Help'

**Minute 21 – Tree Planting Strategy**

The Cabinet

RESOLVED

To endorse the principles outlined in the report which would form the basis of the Tree Planting Strategy 2021 to 2031 and an associated planting plan which would both be presented to the relevant Committee.

**REASON FOR THE DECISION:**

**Safer Arun Partnership Annual Review – 2019-20**

To support the work of the Safer Arun Partnership and recognise the importance of its statutory function in addressing community safety concerns across the district.

**Tree Planting Strategy – 2021-2031**

To ensure that future tree planting carried out by Arun District Council is done in a coordinated and considered way, in order to ensure the best chance of successful establishment and future maturity of trees.

**OPTIONS CONSIDERED BUT REJECTED:**

No other options were considered.

**CABINET MEMBER(S):**

**DECLARATION OF INTEREST BY CABINET MEMBER(S)  
RESPONSIBLE FOR DECISION:**

None

**DISPENSATIONS GRANTED :**

None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN  
RESPECT OF THIS DECISION: None**



